



INSPIRIT

St.Thomas More Teaching School

NEWLY QUALIFIED TEACHERS REGISTRATION FORM

APPOINTMENT OF NEWLY QUALIFIED TEACHERS

Instructions for completion

- Where tick boxes appear please insert "X or ✓"
- The Head teacher/ Principal should retain a copy of this form, sending a fully completed copy to the Appropriate Body within 10 working days of the NQT being appointed.
- Please complete this form and return it to Bernadette Grimley at St Thomas More Teaching School, Tyne Crescent, Bedford, MK41 7UL
 - E-mail: BGrimley@stm.beds.sch.uk

Full name

Former name(s) (where applicable)

Date of birth

DfE/teacher reference number

National insurance number

Male or Female

Name of school

DfE school number

Appropriate Body receiving this report

Date of award of QTS:

Name of ITT Provider

Is the NQT registered with the Teaching Regulation Agency (TRA)?

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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Is this the first teaching post as an NQT?

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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If 'No' please specify: Name of previous School.....

Date Induction starts at your school **From:** **To:**

Main subject taught (if applicable):

Second subject taught (if applicable):

Age range(s) taught:

NQT School Email Address:

Name of Induction Tutor:

Induction Tutor Email Address:

Tick as appropriate:

Full time **Part time*** *Please indicate proportion of time, eg. 0.4.

Permanent **Temporary**

If temporary contract, how many months:

Reason for temporary contract:

Signature of Head teacher: **Date:**

IF SENT ELECTRONICALLY, THE COMPLETED FORM **MUST** ORIGINATE FROM THE HEAD TEACHER'S MAILBOX

Schools should advise the newly qualified teacher that details supplied on this form will be held and/or computerised by Inspirit TSA for monitoring and professional development purposes. Some details will be disclosed to the DfE and the Teaching Regulation Agency (TRA) and may be disclosed to other organisations or individuals with whom the Council and DfE consults regarding the induction of newly qualified teachers.

The personal details will be safeguarded and will not be divulged to any other individuals or organisations for any other purpose.